



The mission of Magis Americas is to foster, support, and accompany Jesuit partners in the Global South, especially in Latin America and the Caribbean, as they strive toward the construction of just, dignified, and equitable societies. Magis Americas promotes sustainable and impactful responses to the injustices faced by those living at the margins. Magis Americas' efforts are focused on three key areas: education, migration, and ecology. These areas represent a holistic approach for the vision of a world in which all people have their rights upheld, their dignity protected, and their capacity to act as protagonists in their individual and communal development recognized.

Job Description

Magis Americas is seeking an experienced professional to join its team as *Development Associate - Individual Giving (DA-IG)*, reporting to the Development Manager. The *DA-IG* will work to raise private funds to support the work of the organization, particularly through the use of online giving. This includes, but is not limited to, prospect research, creating and implementing cultivation strategies for new donors, and stewarding existing donors.

General Responsibilities

- Assist the Development Manager in researching, designing and implementing new donor cultivation and stewardship efforts for all individual gift candidates and donors.
- Work to ensure the organization fundraises an annual average of USD 130,000 from 725 new donors over each of the next three years.
- Manage all online solicitations and fundraising campaigns.
- Develop and maintain a thorough and accurate understanding of Magis Americas programs and funding priorities in order to effectively connect donors and prospects to Magis Americas priorities and content.
- Utilize and update the CRM software (Salesforce) by recording activities, contacts, and strategies on an on-going basis.
- Coordinate gift processing, including management of gift acceptance, sending acknowledgement letters and appropriate online communications.
- Support other development initiatives taken on by Magis Americas as needed.

Qualifications

- Bachelor's Degree in relevant field.
- Minimum of 2-3 years of Development experience. Prior experience with individual giving, annual giving and/or online giving preferred.
- Excellent interpersonal, verbal, written, analytical and organizational skills.
- The ability to develop and cultivate positive relationships with a network of colleagues, donors and prospective donors across the entire United States.
- Bilingual (English/Spanish).



- Excellent computer skills, including Microsoft Office, Google Drive and CRM software (Salesforce).
- Familiarity with the Society of Jesus a plus.
- Authorized to work in the U.S.

Hours/Work Location

This is a full-time position (40 hours) based at our office in Washington, D.C. with an estimated 25-30% of domestic travel. Qualified remote candidates outside of Washington, D.C. will also be considered.

Salary/Benefits

The salary range for this position is USD 50,000 - USD 60,000. Benefits include:

- Paid time off (15 vacation days, 18 holidays, 15 sick days)
- Health insurance (100% of premiums are covered by employer for employee and all eligible dependents)
- Dental insurance
- Vision insurance
- Life insurance
- Flexible spending account
- 401(k)
- 401(k) matching (8%)

To Apply

Please submit a resume and cover letter with "Development Associate - Individual Giving" in the subject line to Nate Radomski at jobs@magisamericas.org. Applications will be accepted on a rolling basis. No phone calls, please.

Magis Americas is an Equal Opportunity Employer. Magis Americas does not discriminate against any person because of race, color, creed, religion, sex, national origin, disability, age, sexual orientation or any other characteristic protected by the law. We welcome applicants from a diverse spectrum of qualified candidates.